

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

NOTICE

The next Regular Meeting of the Northwest Bergen County Utilities Authority will be held on Tuesday July 15, 2014 immediately following the Work Session at 7:00 pm, in the offices of the Authority located at 30 Wyckoff Avenue, Waldwick, New Jersey.

July 11, 2014

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

REGULAR MEETING July 15, 2014

1. Meeting called to Order.
2. Chairman's statement in accordance with C. 231, PL 1975.
3. Roll Call.
4. Salute to the Flag.
5. Chairman's Remarks.
6. Executive Session to Discuss Personnel Matters.
7. Approval of Minutes – Regular Meeting – June 17, 2014
8. Public Comments (any subject).
9. Consideration for approval list of Resolutions attached dated July 15, 2014.
10. Reports of Committees.
 - a. Finance Committee
 - b. Personnel Committee
 - c. Insurance Committee
 - d. Operating Committee
 - e. Buildings and Grounds
11. Report of Treasurer.
12. Report of Counsel.
13. Report of Engineer.
14. Report of Executive Director.
15. Report of Superintendent.
16. Old Business.
17. New Business.
19. Public Comments (on subjects 5 through 17).
19. Adjournment.

July 11, 2014

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

LIST OF RESOLUTIONS
REGULAR MEETING
July 15, 2014

- | | |
|---------|---------------------------------------------------------------------------------------------------|
| 65-2014 | Approval of vouchers, payroll and tax deposits |
| 66-2014 | Cancellation of August 2014 Meetings |
| 67-2014 | Sewer Extension – A&T Homes Subdivision, Ramsey |
| 68-2014 | Sewer Extension – 556 Colonial Road, Franklin Lakes |
| 69-2014 | Sewer Extension – Colonial Road, Franklin Lakes |
| 70-2014 | Award of Contract No. 259A – Franklin Lakes Sanitary Sewer Milling and Surface Course Restoration |
| 71-2014 | Authorization of Contract for Assistant Executive Director |

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 65-2014

Date: July 15, 2014

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of June 2014 and Health Benefits and Dental Benefits transfers for July 2014; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listing on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED,

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated July 15, 2014 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account
Net Payroll: \$220,347.54

ACCOUNT: Tax Deposit Account
Total: \$111,664.92

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$101,571.86

ACCOUNT: Health Benefits Contribution Employee
Total: \$4,073.87

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 65-2014

Date: July 15, 2014

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

ACCOUNT: Dental Benefits
Total Transfer: \$4,242.02

ACCOUNT: PERS and Contributory Insurance
Total Transfer: \$28,109.89

ACCOUNT: DCRP – Employer – June 2014
Total Transfer: \$12.50

ACCOUNT: DCRP – Employee – June 2014
Total Transfer: \$22.92

ACCOUNT: Operating Account
Total: \$432,753.33

ACCOUNT: General Improvement Account
Total: \$71,612.57

ACCOUNT: 2012 WWT Project Account
Total: \$1,128.75

SECRETARY

CHAIRMAN

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelahr	Plumley	Salazer	Chewcaskie
Offered								
Seconded								
Ayes								
Nays								
Absent								
Abstain								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 67-2014

Date: July 15, 2014

**PROPOSED SANITARY SEWER EXTENSION – TOWNSHIP OF MAHWAH
391 & 401 ISLAND AVENUE
BOROUGH OF RAMSEY, NEW JERSEY**

WHEREAS, an application has been made to the Northwest Bergen County Utilities Authority (hereinafter sometimes referred to as the “Authority”) on behalf of Borough of Ramsey (hereinafter referred to as the “Applicant”) for approval of a proposed sanitary sewer extension to be located at Lot Nos. 7, 8, 9 & 10, Block 4201 (the “Project”); and

WHEREAS, the Project proposes to provide sanitary sewer service to seven proposed single family homes in the Borough of Ramsey; and

WHEREAS, the Authority technical advisor has reviewed the application and the documents and drawings submitted in support thereof and, by memorandum dated June 18, 2014 has recommended that the Authority approve the Project, subject to fulfillment of certain terms and conditions, finding that when completed, the Project will contribute an average daily flow of 2,100 gallons per day (gpd), or 7 additional residential EDUs to the Authority’s systems; and

WHEREAS, it is recommended that the Authority approve the Project, subject to fulfillment of certain terms and conditions by the Applicant.

NOW, THEREFORE, BE IT

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that the application of the Franklin Lakes Realty, LLC for approval of a proposed sanitary sewer extension to be located at Lots 7, 8, 9 & 10, Block 4201, in the Borough of Ramsey, New Jersey be approved upon condition that the Applicant, its principals, agents, successors or assigns fulfill the following terms and conditions:

1. The construction shall conform to all applicable requirements of the Borough of Ramsey;
2. The installation of the sewers and appurtenances be inspected and approved by the Borough of Ramsey;

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 67-2014

Date: July 15, 2014

**PROPOSED SANITARY SEWER EXTENSION – TOWNSHIP OF MAHWAH
391 & 401 ISLAND AVENUE
BOROUGH OF RAMSEY, NEW JERSEY**

3. That all newly constructed sewers be tested for infiltration and exfiltration and that such testing be observed and the results approved by an Authority engineer who has been provided with 2 days notice of such testing;
4. That the Applicant pay for engineering expenses incurred by the Authority for all inspection and testing of the sewers and appurtenances;
5. That the Applicant pay for all Authority application fees, legal fees and other application, administrative, technical or any other expenses relating to review of the Project;
6. That any manholes constructed or modified by reason of this Project be fitted with sewer guards to prevent inflow. All manholes constructed must be installed with all required waterproofing measures, including exterior painting and pipe gasket interlock;
7. That water conserving plumbing fixtures be installed in all new building construction to be serviced by the Project;
8. That the Authority be notified by the Applicant or its designee prior to commencement of sanitary sewer installation;
9. That prior to placing this connection into service, the Applicant must submit to the Authority for approval NJDEP Form WQM-005; and
10. That the Applicant comply with the rules and regulations of the Authority and the New Jersey Department of Environmental Protection; and be it

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 67-2014

Date: July 15, 2014

PROPOSED SANITARY SEWER EXTENSION – TOWNSHIP OF MAHWAH
391 & 401 ISLAND AVENUE
BOROUGH OF RAMSEY, NEW JERSEY

FURTHER RESOLVED, that upon written assurance of fulfillment by the Applicant of the foregoing terms and conditions, the Authority Superintendent be and is herewith authorized on behalf of the Authority to execute such approvals of the Project as may be required by governmental agencies having jurisdiction thereover.

CHAIRMAN

SECRETARY

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelahr	Plumley	Salazer	Chewcaskie
Offered								
Seconded								
Ayes								
Nayes								
Absent								
Abstain								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 68-2014

Date: July 15, 2014

**PROPOSED SANITARY SEWER EXTENSION – TOWNSHIP OF MAHWAH
556 COLONIAL ROAD
BOROUGH OF FRANKLIN LAKES, NEW JERSEY**

WHEREAS, an application has been made to the Northwest Bergen County Utilities Authority (hereinafter sometimes referred to as the “Authority”) on behalf of Franklin Lakes Realty, LLC (hereinafter referred to as the “Applicant”) for approval of a proposed sanitary sewer extension to be located at Block 1411, Lot 2, also known as 556 Colonial Road, in the Borough of Franklin Lakes, New Jersey (the “Project”); and

WHEREAS, the Project proposes to provide sanitary sewer service to a proposed two building multi-family development of 30 one-bedroom units, 62 two-bedroom units and 5 three-bedroom units in the Borough of Franklin Lakes; and

WHEREAS, the Authority technical advisor has reviewed the application and the documents and drawings submitted in support thereof and, by memorandum dated July 3, 2014 has recommended that the Authority approve the Project, subject to fulfillment of certain terms and conditions, finding that when completed, the Project will contribute an average daily flow of 18,450 gallons per day (gpd), or 87 additional residential EDUs to the Authority’s systems; and

WHEREAS, it is recommended that the Authority approve the Project, subject to fulfillment of certain terms and conditions by the Applicant.

NOW, THEREFORE, BE IT

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that the application of the Franklin Lakes Realty, LLC for approval of a proposed sanitary sewer extension to be located at Lot 2, Block 1411, in the Borough of Franklin Lakes, New Jersey be approved upon condition that the Applicant, its principals, agents, successors or assigns fulfill the following terms and conditions:

1. The construction shall conform to all applicable requirements of the Borough of Franklin Lakes;

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 68-2014

Date: July 15, 2014

**PROPOSED SANITARY SEWER EXTENSION – TOWNSHIP OF MAHWAH
556 COLONIAL ROAD
BOROUGH OF FRANKLIN LAKES, NEW JERSEY**

2. The installation of the sewers and appurtenances be inspected and approved by the Borough of Franklin Lakes;
3. That all newly constructed sewers be tested for infiltration and exfiltration and that such testing be observed and the results approved by an Authority engineer who has been provided with 2 days notice of such testing;
4. That the Applicant pay for engineering expenses incurred by the Authority for all inspection and testing of the sewers and appurtenances;
5. That the Applicant pay for all Authority application fees, legal fees and other application, administrative, technical or any other expenses relating to review of the Project;
6. That any manholes constructed or modified by reason of this Project be fitted with sewer guards to prevent inflow. All manholes constructed must be installed with all required waterproofing measures, including exterior painting and pipe gasket interlock;
7. That water conserving plumbing fixtures be installed in all new building construction to be serviced by the Project;
8. That the Authority be notified by the Applicant or its designee prior to commencement of sanitary sewer installation;
9. That prior to placing this connection into service, the Applicant must submit to the Authority for approval NJDEP Form WQM-005; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 68-2014

Date: July 15, 2014

PROPOSED SANITARY SEWER EXTENSION – TOWNSHIP OF MAHWAH
556 COLONIAL ROAD
BOROUGH OF FRANKLIN LAKES, NEW JERSEY

10. That the Applicant comply with the rules and regulations of the Authority and the New Jersey Department of Environmental Protection; and be it

FURTHER RESOLVED, that upon written assurance of fulfillment by the Applicant of the foregoing terms and conditions, the Authority Superintendent be and is herewith authorized on behalf of the Authority to execute such approvals of the Project as may be required by governmental agencies having jurisdiction thereover.

CHAIRMAN

SECRETARY

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelahr	Plumley	Salazer	Chewcaskie
Offered								
Seconded								
Ayes								
Nayes								
Absent								
Abstain								

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 69-2014

Date: July 15, 2014

**PROPOSED SANITARY SEWER EXTENSION – TOWNSHIP OF FRANKLIN LAKES
COLONIAL ROAD
BOROUGH OF FRANKLIN LAKES, NEW JERSEY**

WHEREAS, an application has been made to the Northwest Bergen County Utilities Authority (hereinafter sometimes referred to as the “Authority”) on behalf of Franklin Lakes Realty, LLC (hereinafter referred to as the “Applicant”) for approval of a proposed sanitary sewer extension extending from 556 Colonial Road to the intersection of Colonial Road and Franklin Avenue, in the Borough of Franklin Lakes, New Jersey (the “Project”); and

WHEREAS, the Project proposes to provide sanitary sewer service to 25 existing single family homes in the Borough of Franklin Lakes; and

WHEREAS, the Authority technical advisor has reviewed the application and the documents and drawings submitted in support thereof and, by memorandum dated July 3, 2014 has recommended that the Authority approve the Project, subject to fulfillment of certain terms and conditions, finding that when completed, the Project will contribute an average daily flow of 7,500 gallons per day (gpd), or 25 additional residential EDUs to the Authority’s systems; and

WHEREAS, it is recommended that the Authority approve the Project, subject to fulfillment of certain terms and conditions by the Applicant.

NOW, THEREFORE, BE IT

RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that the application of the Borough of Franklin Lakes for approval of a proposed sanitary sewer extension extending from 556 Colonial Road to the intersection of Colonial Road and Franklin Avenue, in the Borough of Franklin Lakes, New Jersey be approved upon condition that the Applicant, its principals, agents, successors or assigns fulfill the following terms and conditions:

1. The construction shall conform to all applicable requirements of the Borough of Franklin Lakes;

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 69-2014

Date: July 15, 2014

**PROPOSED SANITARY SEWER EXTENSION – TOWNSHIP OF FRANKLIN LAKES
COLONIAL ROAD
BOROUGH OF FRANKLIN LAKES, NEW JERSEY**

2. The installation of the sewers and appurtenances be inspected and approved by the Borough of Franklin Lakes;
3. That all newly constructed sewers be tested for infiltration and exfiltration and that such testing be observed and the results approved by an Authority engineer who has been provided with 2 days notice of such testing;
4. That the Applicant pay for engineering expenses incurred by the Authority for all inspection and testing of the sewers and appurtenances;
5. That the Applicant pay for all Authority application fees, legal fees and other application, administrative, technical or any other expenses relating to review of the Project;
6. That any manholes constructed or modified by reason of this Project be fitted with sewer guards to prevent inflow. All manholes constructed must be installed with all required waterproofing measures, including exterior painting and pipe gasket interlock;
7. That water conserving plumbing fixtures be installed in all new building construction to be serviced by the Project;
8. That the Authority be notified by the Applicant or its designee prior to commencement of sanitary sewer installation;
9. That prior to placing this connection into service, the Applicant must submit to the Authority for approval NJDEP Form WQM-005; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 70-2014

Date: JULY 15, 2014

**AUTHORIZATION TO AWARD CONTRACT NO. 259A – FRANKLIN LAKES
SANITARY SEWER MILLING & SURFACE COURSE RESTORATION**

WHEREAS, on prior occasion upon advertisement and pursuant to specifications, the Authority solicited bid proposals in connection with Contract No. 259A – Franklin Lakes Sanitary Sewer Milling & Surface Course Restoration; and

WHEREAS, the bid proposals were received by the Authority on June 24, 2014; and

WHEREAS, the total bid amount for Alternate 1 from the three lowest bidders, 4 Clean-Up, Inc., D&L Paving Contractors, Inc., and SCS Contracting, Inc. were as follows:

4 Clean-Up, Inc.	\$74,700.00
D&L Paving Contractors, Inc.	\$76,950.00
SCS Contracting, Inc.	\$79,400.00

WHEREAS, the Authority’s Executive Director, Consulting Engineer and General Counsel have reviewed the bid proposals; and

WHEREAS, the Authority has determined that 4 Clean-Up, Inc. has submitted all of the required documents and is the “lowest responsible bidder”; and

WHEREAS, the Authority certifies that there are sufficient funds available to award this project to 4 Clean-Up, Inc.; and

WHEREAS, the Commissioners of the Authority have determined it to be in the best interest of the Authority and the municipalities it serves to accept the bid of 4 Clean-Up, Inc. for Contract No. 259A.

NOW, THEREFORE, BE IT

RESOLVED, by the Commissioners of Northwest Bergen County Utilities Authority that the bid of 4 Clean-Up, Inc. for a total bid amount for Alternate 1 of \$74,700.00 for Contract 259A – Franklin Lakes Sanitary Sewer Milling & Surface Course Restoration be and the same hereby is accepted; and

FURTHER RESOLVED, that the Chairman or Vice-Chairman of the Authority shall be and hereby is authorized to execute any such contract on behalf of the Authority.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 70-2014

Date: JULY 15, 2014

**AUTHORIZATION TO AWARD CONTRACT NO. 259A – FRANKLIN LAKES
SANITARY SEWER MILLING & SURFACE COURSE RESTORATION**

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on July 15, 2014.

CHAIRMAN

SECRETARY

	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelahr	Plumley	Salazer	Chewcaskie
Offered								
Seconded								
Ayes								
Nayes								
Absent								
Abstain								